

## Guidelines for Special Session Proposers

We want to make IEEE I2MTC 2019 an attractive venue, particularly for special sessions, to disseminate state-of-the-art knowledge on a niche topic related to the theme of the conference.

The Special Session (SS) organisers are encouraged to solicit an invited paper/presentation to open the Special Session, though it is optional. Having an invited paper/presentation will help to attract more interest, hence it is strongly encouraged. A Special Session can be one of the following:

(a) **A SS with invited presentation.**

The organizers invite a leading researcher in the topic of the SS who provides an oral presentation at the start of the SS. The organizers provide a name of the presenter together with an email confirming their acceptance and an abstract. No full paper is requested nor will the abstract be published in IEEE Xplore.

(b) **A SS with invited paper.**

The organizers invite a leading researcher in the topic of the SS who provides an oral presentation at the start of the SS. The organizers provide a name of the presenter together with an email confirming their acceptance. The presenter, together with possible co-authors, prepares a full paper and submits to the IEEE I2MTC conference by the stipulated deadline. The paper will be peer-reviewed and must reflect an innovation providing a significant novelty to the state-of-the-art in its (sub)field. The paper, if accepted and presented, will be published in IEEE Xplore.

(c) **A SS without invited paper/presentation.** An invited paper/presentation is not compulsory for a SS. Such a SS will be a collection of papers, all peer-reviewed, on a special topic.

The invited paper/presentation can be allocated a double time slot which will need to be discussed with the Technical Program Chairs.

*Note: No financial assistance is available from the conference to support the participation of the author of the invited paper/presentation. S/he will need to register for the conference.*

The SS organizer must email to one of the Special Session Co-Chairs, the following:

### **Special Session Details**

- **Title of the Special Session**
- **Significance of the topic**
- **Special Session organizer's name, affiliation and a short CV**

### **Invited paper/presentation Details (optional)**

- **Title**
- **Authors and their affiliation**
- **Abstract**

